

# West Virginia Nursery and Landscape Association



*Established in 1939, The West Virginia Nursery and Landscape Association is a professional trade organization dedicated to the promotion and advancement of the nursery and green industries and to the education of its members and the public they serve.*

## Funding Request Form

The West Virginia Nursery and Landscape Association is pleased to consider funding projects that benefit residents of West Virginia and are relevant to the Association's Mission Statement, above. Each funding request must meet the following criteria:

- A. Applicant must be a West Virginia resident and show proof of residency OR be a West Virginia-based organization and show proof of that.
- B. Applicant must provide a West Virginia Business License when applicable.
- C. A detailed summary of how the funding will be used and whom it will benefit must be provided.
- D. If the approved funding is not spent on the allocated project within one year, the applicant must apply for funding again.
- E. The applicant applying for funding will be responsible for the money allocated by the Association. One name and all contact information will be provided to the Association for contact purposes.
- F. The following information should accompany the funding request:

Applicant's name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Businesses or organizations involved with intended project: \_\_\_\_\_

Timeline for the project (start to finish): \_\_\_\_\_

Project location and who will benefit: \_\_\_\_\_

Main contact person and address, email and phone: \_\_\_\_\_

*Please use additional sheets if necessary*

**DEADLINES:** Please note that the Board of Directors, which meets quarterly, must vote on funding requests. For information on meeting dates and deadlines, contact Executive Director Julie Robinson at 304-553-1234 or wvnlassoc@gmail.com. Mail request to WVNLA, P.O. Box 20284 Charleston, WV 25362.